

# Stage Management Apprentice

## **About Dorset Theatre Festival:**

Dorset Theatre Festival, an acclaimed AEA summer company in Vermont, offers opportunities for in-depth professional experience in a small, selective, and supportive summer apprenticeship program. Apprentices work directly with professional theatre staff and renowned actors, directors, playwrights, and designers, many with Broadway credits, in our charming, well-equipped theatre in a quintessential rural Vermont setting.

Dorset Theatre Festival offers all apprentices opportunities to learn from theatre professionals and expand their networks through program-wide apprentice seminars and outings.

Additionally, the Festival fosters a collaborative environment and provides holistic learning opportunities by requiring all apprentices to assist in changeovers between productions.

## **About the Position:**

Dorset Theatre Festival seeks Stage Management Apprentices for their 2018 summer season. Employment dates run early June through early September.

Under the direction of an Equity Production Stage Manager, Stage Management Apprentices will work on up to 4 productions per summer and are responsible for preparing rehearsal rooms, taking line notes, prompting actors, running lines, tracking and moving furniture and props, and other rehearsal duties. During production tech rehearsals and runs, Stage Management Apprentices will coordinate actor/crew readiness with the PSM for each performance and manage the backstage area, including presets, scene shifts, costume quick changes, and other duties as assigned.

Stage Management Apprentices will attend all production meetings and facilitate rehearsal and performance notes. They will also liaison with department heads to coordinate rehearsal costume and prop needs, fitting schedules, shop visits, etc.

Stage Management Apprentices should be prepared to respond to any unexpected events, accidents, injury, or equipment malfunction in an efficient, professional, and safe way.

Two years of college (or equivalent experience) required. Candidates should have at least 2 years' prior stage management experience and a thorough understanding of backstage protocols and operations. Excellent communication, organizational, and people skills are required. A valid driver's license and access to a personal vehicle are desirable.

## **Compensation and Perks:**

- \$150 per week stipend
- Provided double-occupancy rooming
- Regular time off to enjoy the spectacular Vermont summer season
- Opportunity to do more than "make the coffee": as a Dorset Theatre Festival Apprentice, you will be a crucial part of your department, learning from and working with top-notch theatre professionals.

## **To Apply:**

Please email cover letter, resume, and list of references to: [jobs@dorsettheatrefestival.org](mailto:jobs@dorsettheatrefestival.org). Please indicate your top three areas of interest within your cover letter. Additionally, please

indicate in your cover letter how you came across this opportunity. Contact name: Marissa Hutton

Dorset Theatre Festival is committed to creating a diverse and inclusive environment and considers applicants for employment without regard to—and does not discriminate on the basis of—an individual's sex, race, color, religion, age, disability, status as a veteran, or national or ethnic origin; nor does Dorset Theatre Festival discriminate on the basis of sexual orientation or gender identity or expression. Dorset Theatre Festival is an affirmative action/equal opportunity employer.